

OSB Summer Series

Fraud in the Workplace



Nearly every business is at risk for fraud. Get expert advice on:

- ◆ How fraud is committed and detected
- ◆ Conducting background investigations
- ◆ Recouping losses
- ◆ Employee discipline and termination

Wednesday, June 24, 2009
9 a.m.–12:15 p.m.

Oregon State Bar Center
Tigard, Oregon

3.25 General CLE credits

This seminar is
also available as a live
webcast—click here to
register

Fraud in the Workplace

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Oregon State Bar Center
16037 S.W. Upper Boones Ferry Rd.
Tigard, Oregon

EVEN WITH THE TIGHTEST INTERNAL CONTROLS, NEARLY EVERY business is subject to fraud risk today. In addition to company expansion, reliance on information technology, and more complex transactions, a weak economy and stakeholder pressure to improve profits add additional stress and risk factors. Fraud schemes in the workplace frequently continue for years before they are detected. The Association of Certified Fraud Examiners determined that the typical fraud lasted two years from the time it began until the time it was caught. Besides the financial impact of reducing operating revenue and eroding profits, workplace fraud undermines investor confidence and can ruin a company's reputation.

Our expert faculty will provide a detailed picture of the devastating effects of workplace fraud, teach you how to conduct thorough background checks, discuss the legal issues that arise with investigations and employee discipline and termination, and share valuable information about the methods available for recouping losses.

Click here to
register online!

Register by using this form or calling the OSB CLE Service Center at (503) 431-6413, or toll-free in Oregon at 1-800-452-8260, ext. 413.

8:30 Registration

9:00 **The Workplace Fraud Profile**

- ◆ Prevalence of occupational fraud
- ◆ How fraud is committed and how much is lost
- ◆ How fraud is detected
- ◆ The perpetrators
- ◆ Victim organizations

Bill Douglas, *Principal, Cost Advisors, Inc., Portland*

10:00 **Background Checks**

- ◆ Where do you start?
- ◆ Preparing for the background investigation
- ◆ Available resources
- ◆ Objectives of the background check
- ◆ Performing the actual interview

Kelly Paxton, *Analyst, Washington County Sheriff's Office, Hillsboro*

11:00 **Break**

11:15 **Legal Issues in Employee Fraud**

- ◆ Investigation issues
- ◆ Employee discipline and termination based upon an investigation
- ◆ Methods to recoup losses
- ◆ Screening applicants and legal constraints on criminal background checks

Leslie Bottomly, *Ater Wynne LLP, Portland*

12:15 **Adjourn**

OSB CLE Seminars Attorney:

◆ **Karen D. Lee**, *klee@osbar.org, (503) 431-6382*

Fraud in the Workplace

Wednesday, June 24, 2009

Bar # _____ Name _____

Firm Name _____

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TIGARD SEMINAR REGISTRATION

- \$115 OSB Member.....\$ _____
- \$145 Non-OSB Member.....\$ _____
- \$0 2008–2009 Season Ticket.....\$ _____
- \$0 50-year OSB members may attend free of charge.....\$ _____
- \$0 Oregon judges and their lawyer staff (see below).....\$ _____

- Registrant is a judge
- Registrant is a lawyer staff member for the following judge

Judge (please print)

Signature of Judge (required)

TOTAL REGISTRATION FEES (FWP09) (721).....\$ _____
WB

WEBCAST REGISTRATION

To register for the live webcast of this seminar, please [click here](#), or visit www.osbarcle.org and click on “Webcasts.” Use your Season Ticket for a 50% discount!

GENERAL INFORMATION

QUESTIONS? Call the CLE Service Center at 503-431-6413, or toll-free in Oregon at 1-800-452-8260, ext. 413. For information about upcoming seminars, please visit the CLE Calendar at www.osbarcle.org.

CANCELLATIONS: Cancellation requests must be received at least 48 hours prior to the start of the seminar to qualify for a refund. Requests are accepted via phone, fax, or mail; please see “Three Ways to Register” for contact information. All cancellations are subject to a \$20 cancellation fee.

TUITION ASSISTANCE: Tuition assistance is available on the basis of financial need. Fax a request stating your financial situation to 503-968-4456 no later than one week before the seminar.

DIETARY RESTRICTIONS OR SPECIAL ACCOMMODATIONS: Call 503-431-6351, or toll-free in Oregon, 1-800-452-8260, ext. 351.

VIDEO REPLAYS

The Summer Series is not available for on-site video replays. However, video rentals will be available at the same registration fee as the live seminar if you register for a rental no later than the date of the seminar. To schedule a video rental for any Summer Series seminar, please call (503) 431-6351 or toll-free in Oregon, (800) 452-8260, ext. 351. Rentals will be available approximately two weeks after the date of the live seminar.

SEMINAR PRODUCT ORDERS

Seminar products will be available approximately two weeks after the live program.

- \$135 Audio CDs and course materials (FWP09.KCD).....\$ _____
- \$195 DVDs and course materials (FWP09.KDV).....\$ _____

Subtotal: ..\$ _____

2008–2009 Season Ticket No. _____ seminar
product discount—subtract 10%: ..\$ _____

Subtotal: ..\$ _____

- \$35 Course materials (FWP09.HB).....\$ _____
- 2008–2009 Season Ticket No. _____ course
materials discount—subtract 20%: ..\$ _____

Subtotal: ..\$ _____

Shipping and handling fee: ..\$ 7.00

TOTAL ORDER: ..\$ _____

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For audiocassette and VHS formats, please call the CLE Service Center at 503-431-6413, or toll-free in Oregon at 1-800-452-8260, ext. 413.

DVD RENTALS

For additional viewers, please call 503-431-6351, or toll-free in Oregon at 1-800-452-8260, ext. 351.

- \$135 DVD rental and course materials (FWP09.KDR).....\$ _____

Subtotal: ..\$ _____

2008–2009 Season Ticket No. _____ discount—
subtract 30%: ..\$ _____

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Shipping and handling fee: ..\$ 7.00

TOTAL ORDER: ..\$ _____

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- Check Enclosed: Payable to Oregon State Bar
- Credit Card (VISA or MasterCard only)

All information below required when paying by credit card.

Credit Card Number _____ Expiration Date _____

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FOUR WAYS TO REGISTER OR ORDER

Registrations and orders will not be processed without payment.

1. **ONLINE** at www.osbarcle.org.
2. **PHONE:** 503-431-6413, or toll-free in Oregon at 1-800-452-8260, ext. 413
3. **FAX with VISA or MasterCard number:** 503-968-4456
4. **MAIL with check:** Oregon State Bar, CLE Registration, P.O. Box 231935, Tigard, OR 97281-1935